



# **Global Alumni Association of Bengal Engineering and Science University, Shibpur**

## **Minutes of the 13<sup>th</sup> Annual General Meeting (held over e-platform) of GAABESU held on Saturday, 26<sup>th</sup> September, 2020 at 06.00 p.m.**

This year, considering the pandemic condition caused by Covid-19, the 13<sup>th</sup> Annual General Meeting of GAABESU was arranged virtually and held successfully. Members attended via Webex (online platform) as per list attached.

The 13<sup>th</sup> Annual General Meeting was started on scheduled time 6 pm with President Anjana Ganguly Roy in the Chair. Within 10 minutes of commencement of the meeting, number of members present virtually and through proxy formed the Quorum, following the requirements of MoA.

The Items of Agenda for the Meeting were as follows:

- 1. Welcome address;**
- 2. To receive, consider and confirm the proceedings of the 12th Annual General Meeting;**
- 3. To receive, consider and adopt the Annual Report of the Executive Committee for 2019-20;**
- 4. To receive, consider and adopt the Audited Accounts for the year 2019 - 20;**
- 5. To appoint an Auditor and fix his/her remuneration for the year 2020-21;**
- 6. To consider Resolutions brought forward by the Executive Committee and individual members, if any;**
- 7. To consider any other item(s) with permission of the chair;**
- 8. Vote of Thanks;**

Agenda wise minutes of the meeting are given below.

### **AgendaNo.1: Welcome address;**

President welcomed the members present from all over the world in the virtual 13<sup>th</sup> Annual General Meeting. She thanked all members for joining GAABESU's first ever e-AGM. In her address, she mentioned that she was specially indebted to her colleagues and Executive Committee members who helped in completing the statutory work and made the AGM possible in this difficult time.

On account of Corona Virus pandemic and due to social distancing norms, as adopted by many other organizations, GAABESU also opted for AGM on a virtual platform. In this New Normal situation, GAABESU have been holding the meetings, gatherings, seminars in virtual platform for last 6-7 months.

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During the past years GAABESU has had an unprecedented amount of activities and achievements in social and academic space. Someday it might be felt that GAABESU have reached that asymptote and things are leveling off but not yet this year. 2020 – 2021 will be considered as a breakout year reaching out to new audiences & new stakeholders to new heights.

Before starting the proceedings, she requested all to observe a moment of silence for our alumni and faculties who have left us in past one year. The members observed one-minute silence in memory of the deceased.

### **AgendaNo.2: To receive, consider and confirm the proceedings of the 12<sup>th</sup> Annual General Meeting;**

The minutes of the last Annual General Meeting was circulated earlier to the members through e-mail. President requested members for any comment. In absence of any comment, Biman Ghosh proposed and Prosenjit Chakraborty seconded for acceptance of the minutes. The minutes of the 12<sup>th</sup> AGM was then confirmed and accepted by the house.

### **AgendaNo.3: To receive, consider and adopt the Annual Report of the Executive Committee for 2019-20;**

President requested the Secretary to read the Annual Report for the year 2019-2020. Secretary, at first, read out the list of our deceased alumni, Institute Professors and expressed condolences on behalf of the Executive Committee as well as the Alumni of this Institute.

It followed by the Annual Report on the activities of GAABESU for the period of August 2019 to September 2020. President asked the members if there was any question on Annual Report. In absence of any comments Shyama Prasad Datta proposed to accept the Annual Report and Prabir Neogi seconded. Then the Annual report was adopted by the members present.

### **Agenda No. 4: To receive, consider and adopt the Audited Accounts for the year 2019 – 20;**

The Audit Report was circulated to all the members earlier. While explaining the report Treasurer Arabinda Roy had some network problems, because of which, members could not hear his voice. So, President Anjana Ganguly Roy requested all members for any comments directly or put the questions in the chat box of the virtual platform. Arun Deb asked that why the Emergency Fund balance was so high. Arabinda Roy explained that due to lockdown some funds could not be disbursed to the recipients. In absence of any other specific comments, Prabir Neogi proposed for acceptance of the Audit Report. Arun Deb and Biman Ghosh seconded and then the Report was approved by the House. Anjan Ghosh, Syama Prasad Datta and Biman Ghosh congratulated Arabinda Roy and GAABESU office for completing the Audit Report in this difficult pandemic situation.

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**Agenda No. 5: To appoint an Auditor and fix his/her remuneration for the year 2020-21;**

President reported that this year EC faced some difficulties with the present Auditors. They could not guide us regarding FCRA process. She mentioned that because of this, GAABESU Executive committee is contemplating the options to appoint somebody else who has the knowledge and capability to handle association accounting practice as well as FCRA. Since Tax Return and associated matters are still pending, it was not possible to replace the current auditor immediately. She appealed to the house to authorize EC7 office bearers to decide on this matter later on, whether to appoint somebody else or continue with the present Auditor. Syama Prasad Datta told that generally Auditor appointment is approved by the General body but under this present situation let general body authorize EC to appoint the auditor for the next term. Biswarup Saha proposed that there should be a time limit to appoint the auditor. All agreed and it was decided that within 31<sup>st</sup> March 2021 EC would appoint the Auditors. Working President, Prosenjit Chakraborty proposed to appoint a full-time accountant, who would help us throughout the year (guiding our staff, attending GAABESU office at times etc.). The House unanimously accepted the recommendation.

**Agenda No. 6: To consider Resolutions brought forward by the Executive Committee and individual members, if any;**

President reported that as advised by the present Auditors it was discussed in last EC meeting that to run the office expenses GAABESU would take maximum of 15% from all donations for the administrative charges. Previously it was 2.5%. Earning from Membership is also become very low. Many members opposed for this one steep rise of percentage from 2.5% to 15%. Gautam Ray advised that to run the organization EC can appeal to all alumni for donation for this specific purpose. Some suggested step by step increase of this % for administrative expenses. Arabinda Roy indicated that this is a mandate as per Income Tax rules. D N Chatterjee told that GAABESU's office expenses are about 7-8 lakhs per year. 2% or 2.5% is not enough to meet the cost. Syama Prasad Datta told that he realizes from Arabind Roy's version that one mandate from General Body is necessary for 15%. But we can take 5% or more to a maximum limit of 15% as required which is as allowed by Income Tax rule. It was finally agreed that Executive Committee can decide the exact percentage later keeping within the limits permitted by law of the land. Arun Deb and other present members supported this proposal.

**Agenda No.7: To consider any other item(s) with permission of the chair.**

Prabir Neogi proposed that we should send condolence to the family members of Ila Ghosh (Majumder) as she was the 1<sup>st</sup> woman Engineer of B E College and first woman Mechanical Engineer in India. Anjana Ganguly Roy told that on behalf of GAABEU she went to Ila Ghosh's house and gave a condolence letter and flower bouquet to her son at Kolkata after her demise.

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Shreyan Nandy proposed that 27 Members in the EC is a huge no and proposed that the number could be reduced to 12/15 members. President replied that EC can discuss this matter in the next meeting, if other members agree then we can pass in a special general meeting and would submit the amendment to the society registration office for approval. Prosenjit Chakraborty pointed out that as per MoA, for any modification of MoA requirements, EC will have to appoint a MoA Revision committee, which would review all such suggestions in totality, revise the document as required and then place to EC & later AGM for approval.

There is no other issue to discuss.

### **Agenda No.8: Vote of Thanks;**

Working President thanked at first Treasurer Arabinda Roy for his tenacity & diligence completing the accounts in this difficult time and also for the time he has spent on various tax & accounting issues over last three years. He also thanked GAABESU office staffs, who attended the office in this pandemic situation and helped completing all related work. Then he thanked EC Members and all present Alumni for participation in the meeting. Indranath Sinha on behalf of GAABESU thanked Prosenjit Chakraborty for his dedicated work for GAABESU.

The 13th Annual General Meeting on virtual platform ended with vote of thanks to the Chair.

(Sitansu Sekhar Ghosh)  
Secretary EC 7, GAABESU